

GUIDELINES FOR COURTROOM CONDUCT

Required of All People:

- Be on time for court.
- Dress appropriately to maintain the dignity, integrity, decorum, and professional atmosphere of the Court and the justice system. Inappropriate clothing includes shorts, bandanas, hats, pajamas, costumes, flip flops, exposed undergarments, tank/halter/crop tops, suggestive or inappropriate graphics, oversized clothing, and clothing/accessories that denote or reference gang affiliation, illegal or disruptive behavior.
- Beverages, food, gum and tobacco products are not permitted in the courtroom.
- Parties are to remain in attendance until cases are resolved, reset, or excused.
- Be attentive to the proceedings and refrain from disruptive behavior.
- All electronic devices must be turned off or silenced prior to entering the courtroom. Devices are not to be used in the courtroom unless the court grants permission.
- When court is in session, it is expected that there will be minimal noise and movement in the courtroom.
- Rise when the Judge enters the courtroom and at other times as instructed by the Bailiff. Stand when addressing the Court. Approach the bench only with permission.
- Purses and backpacks are not to be brought to the bench.
- Spectators and witnesses are welcome in the courtroom. Spectators in the gallery shall remain silent and refrain from any disrespectful or inappropriate behavior.
- No children are permitted in the courtroom during court proceedings without prior approval of the court.
- **Recording/photographing proceedings, during sessions and recesses, is prohibited, and is punishable as contempt of court.**
- **Required of Counsel:**
 - Appear at each scheduled court setting until excused by the Court. Communicate with the Court Coordinator and opposing counsel regarding conflicts in advance of the setting.
 - Be appropriately attired for court proceedings.
 - While court is in session, confer quietly or outside the courtroom.
 - Advise clients and witnesses of the guidelines for courtroom conduct.
 - Limit use of electronic devices at counsel table to the pending proceeding.